

MINUTES
Taos Municipal Schools Board of Education
Regular Board Meeting
Tuesday, May 22, 2018 at 6:00 pm
Administration Building, 310 Camino De La Placitas, Taos, NM 87571

- A. Call to Order**-President Sanborn called to order the regular meeting of the Taos Municipal Schools Board of Education at 6:13pm on May 22, 2018 at the Administration Building.
- B. Roll Call**-Administrative Assistant, Linda Sanchez conducted a roll call. The following members were present: President, James Sanborn, Secretary, Whitney Goler, and Member, Dr. David Chavez. Member, Jason Silva arrived at 6:25 pm. Absent-Vice President, Flores.
- C. Pledge of Allegiance**-Superintendent, Dr. Torrez led the board members and the audience in the Pledge of Allegiance.
- D. Approval of the Agenda**-President Sanborn motioned to move item I.a & I.b, Out-Of-State Travel Requests to follow F.b, retirement and honor of staff. Item H.2, a, b, and c, under Finance Reports to follow Item I. a, & I. b, seconded by Secretary Goler. President Sanborn amended his motion as follows: to move item I.a, and I. b, below F. b, and item H.2, a, b, and c to follow I.a & I. b., then I. f, & I. g. to follow. Member Chavez motioned to approve the agenda as amended, seconded by Secretary Goler. Roll call vote was passed 4-yes 0-no.
- E. Student Report**-Aaron from Taos High School reported on events that had taken place at THS during the month of May and events that will be taking place at the end of the month. He reported that graduation had taken place on May 19, 2018 with approximately 200 students graduating and May 25th is the last day of school for all students, everyone is on a half day.
- F. Presentations**
- a) Recognition of Excellence in Student Achievement Award (Siena Sanderson)-Dr. Torrez/Dr. Gladys**-Superintendent, Dr. Torrez presented the Excellence in Student Achievement Award from the Board of Education to Siena Sanderson. Dr. Torrez thanked Siena for her main roles at Enos running the nurturing program.
- b) Retirement and honor of staff at TMS-Dr. Torrez**-Superintendent, Dr. Torrez acknowledged the employees who are or have retired during this school year and presented them with a plaque-- Donna Lee Vigil, who retired at the end of the first semester; Tillie Valdez, MS Business; Isabelle Herion, Indian Art Dept., who retired 6 weeks ago. Daniel Ingroff, Social Worker HS; Melba Martinez, Cook; Jim Ivanovich, Director of Exceptional Programs, and Bobby Spinelli, Finance Director. Dr. Torrez also informed the board that Bobby Spinelli and Jim Ivanovich will be with us until June 30, 2018. She thanked each employee for their dedication; commitment and hard work during their time with the Taos Schools.

MOVED FROM NEW BUSINESS ITEM I) a. & I) b. AS PER AMENDED AGENDA

a) Out-of-State Travel Speech & Debate Nationals in Ft. Lauderdale, FL (6/17-6/22)-Zach Ginn/Andrea Usherwood Approval: Andrea & Zach gave a brief report on the Travel Speech & Debate Team and asked for permission to attend the National Speech and Debate Tournament in Florida. They will be competing in World Schools Debate and Extemporaneous Debate. Superintendent, Dr. Torrez made the recommendation to approve the out of state travel for the Travel Speech & Debate Team to attend Nationals in Ft. Lauderdale, FL on 6/17-6/22. Motion was made by Member Chavez, seconded by Secretary Goler. Roll call vote was passed-4-yes 0-no.

b. Out-of-State Travel for THS Dance Team to attend dance camp in Denver, CO (6/13-6/15)-Maria Jeantete Approval: Coach Maria Jeantete was

not present at the time, a motion was made by Member Chavez to table the item for now, seconded by President Sanborn. Roll call vote passed -4 yes, 0-no. Maria Jeantete arrived and presented her request before the Internet Safety Policy Presentation. Maria requested permission for out of state travel to Denver Colorado to attend a three-day dance camp for high school and middle school cheer on June 13-15, 2018. She reported that there would be 32 students attending; 1 Coach and 1 Volunteer. They will be staying at Downtown Springfield in Denver. Superintendent, Dr. Torrez made the recommendation to approve the out of state travel for THS Dance Team to attend dance camp in Denver, Co on 6/13-6/15. Motion was made by President Sanborn, seconded by Secretary Goler. Roll call vote was passed-4 yes-0 no.

MOVED FROM FINANCE REPORTS ITEM H) 2 a.b.c AS PER AMENDED AGENDA

a) 2018-2019 Budget Approval for Anansi-Michelle Hunt

Mike Vigil presented the 2018-2019 Budget for Anansi. Superintendent, Dr. Torrez recommended approval of the 2018-2019 Budget for Anansi Charter. Motion was made by Member Silva, seconded by Secretary Goler. Roll call vote was passed 4-yes-0 no

b) 2018-2019 Budget Approval for Taos Charter –Jeremy Jones

Mike Vigil & Jeremy Jones presented the 2018-2019 Budget for Taos Charter. Superintendent, Dr. Torrez recommended approval of the 2018-2019 Budget for Taos Charter. Motion was made by Secretary Goler, seconded by Member Chavez. Roll call vote was passed 4 yes-0 no.

c) 2018-2019 Budget Approval for Vista Grande HS-Isabelle St. Onge -

The budget for Vista Grande HS was not presented. President Sanborn made a motion to table the 2018-2019 Budget Approval for Vista Grande till the May 29, 2018 Special Board Meeting, seconded by Member Silva. Roll call vote was passed 4-yes 0 no.

MOVED FROM NEW BUSINESS ITEM I) f.& I) g AS PER AMENDED AGENDA

f) 2018-2019 Taos Charter Contract for Services by TMS Approval-Jeremy Jones: Superintendent, Dr. Torrez made the recommendation to approve the 2018-2019 Taos Charter Contract for Services by TMS. Motion was made by Member Chavez, seconded by Secretary Goler. Roll call vote was passed-4 Yes 0 No.

g) 2018-2019 Taos Charter Transportation Contract Approval-Jeremy Jones: Superintendent, Dr. Torrez made the recommendation to approve the 2018-2019 Taos Charter Transportation Contract. Motion was made by President Sanborn, seconded by Secretary Goler. Roll call vote was passed 4 yes- 0 no.

F) c.-Continued from above under Presentations...

Strategic Plan Update (Enos/Ranchos)-Dr. Gladys Herrera-Gurule/Lourdes Cordova-Dr. Gladys Gurule presented the board with the Enos Garcia Elementary School Strategic Plan 2017-2018 Accomplishments. The report included student achievement; educator excellence; communication and public relations, safety and wellness. Lourdes Cordova presented the report for Ranchos Elementary School. She reported the current enrollment of 334 students. PARCC testing which ended in April and submitted the analysis of Istation data; Map data and information on Pillar I, II, III and IV.

F) d. Continued from above under Presentations...

Internet Safety Policy Presentation-Jeff Everett-Jeff Everett did a presentation on the policy for internet safety. He reported that the Policy for Internet Safety is a requirement and was presented to the board as information. The Safety Policy is in our District Policy already under I-6400.

Public Comments** *Any interested person may submit data, views, or arguments in writing to the Board on any school related topic. An individual or representative wishing to give public comment shall register prior participating in public comment. Additionally, when registering for public comment, the speaker shall be required to identify the subject matter of their proposed comment when they register. Speakers are allotted three minutes, or an amount otherwise*

*designated by the Board President at the beginning of the meeting. The Board President in his/her sole discretion may shorten/lengthen the comment period time to ensure that the meeting is efficiently and promptly conducted. All speakers are strongly encouraged to abide by all time-limitations, to avoid personal attacks, to utilize all administrative avenues for complaint resolution before bringing issues to the board, and to avoid identifying students or staff in comments, and to present all comments professionally and respectfully. *Persons requiring special assistance or services, such as a sign language interpreter, should call (575) 758-5202 at least three days before the meeting.*

Parent Ariana Delmerico read a letter of concern to the board.

G. Superintendent's Report- *Dr. Lillian Torrez*

a) Administrator's Reports: All reports are attached to original packet

Esther Winters-Human Resources/Transportation-Reported that she had attended the NMSU-UNM, and Eastern University educator's job fair in April. She will be attending the Rocky Mountain Public Employer conference in Albuquerque in July. She attended the Safe and Secure Schools workshop in Albuquerque in April as well. She informed the board that all certified staff salary schedules were complete. She reported that Mr. Spinelli is in process of purchasing at least two used activity busses. There are no bus route changes anticipated for the 2018-2019 school year. Spring In-Service is scheduled for the end of May for all transportation employees.

Melissa Sandoval-reported that the K3 plus application had been approved and will service approximately 220 students in both Ranchos and Enos School. The Program begins June 18th and ends July 25th. Principals and directors are completing final components for the NM Teach observations. The final safety committee meeting was hosted in early May and focused on school improvements regarding safety protocols.

Robert Valencia was not present at the meeting. A report was provided for the board on facilities and maintenance updates. President Sanborn asked if there was an estimated repair for the air handling at Arroyos'. Dr. Torrez indicated that Mr. Valencia is working on getting bids for that repair.

b) District Update- Superintendent, Dr. Torrez reported that we continue working on safety projects and many safety avenues. She reported that Sheriff Hogrefe is having a training for the entire district staff on May 29th the training will be held at the middle school. We will also have our grant money available at the end of June we will need to decide on what we would like to ask for to fund on safety for our schools. She reported that we have been productive on all pillars throughout the school year and we also continue to move forward and to work on professional development for our teachers. She thanked our principals and directors for all their hard work and thanked the board for allowing them to move forward.

H) Finance Office – *Mr. Bobby Spinelli*

1. BAR's- Budget Adjustment Requests

- a) 076-000-1718-0037-I 14000 INSTRUCTIONAL MATERIALS – Increase (+ \$2,576)
- b) 076-000-1718-0038-I 14000 INSTRUCTIONAL MATERIALS – Increase (+ \$2,575)
- c) 076-000-1718-0039-I 27166 K-3 PLUS – Increase (+ \$118,039)
- d) 076-000-1718-0040-I 24101 TITLE I – Increase (+ \$47,838)
- e) 076-000-1718-0041-I 24106 IDEA-B ENTITLEMENT – Increase (+ \$361,057)
- f) 076-000-1718-0042-I 24109 IDEA-B PRESCHOOL – Increase (+ \$28,555)
- g) 076-000-1718-0043-I 13000 TRANSPORTATION – Increase (+ \$14)

Superintendent, Dr. Torrez recommended that the BAR's be approved. Motion was made by Member Silva, to approve the BAR's as presented and seconded by Secretary Goler. Roll call vote was passed 4-yes 0-no.

2. Finance Reports-Approved under I) a. & I) b. (Item F. Presentations)

- a) 2018-2019 Budget Approval for Anansi-Michelle Hunt
- b) 2018-2019 Budget Approval for Taos Charter –Jeremy Jones
- c) 2018-2019 Budget Approval for Vista Grande HS-Isabelle St. Onge -

I) New Business

a) **Out-of-State Travel Speech & Debate Nationals in Ft. Lauderdale, FL (6/17-6/22)-Zach Ginn/Andrea Usherwood Approval:** Approved under item F) b, above.

b) **Out-of-State Travel for THS Dance Team to attend dance camp in Denver, CO (6/13-6/15)-Maria Jeantete Approval:** Approved under item F) b, above.

c) **2018-2019 TFUSE Collective Bargaining Agreement Approval-Dr. Torrez/Francis Hahn:** Superintendent, Dr. Torrez made the recommendation to approve the Collective Bargaining Agreement. Motion was made by Member Silva, seconded by Member Chavez. Roll call vote was passed-4 yes 0 no. Member Silva thanked the bargaining team and Dr. Torrez for moving forward.

d) **Centinel Bank Corporate Authorization Resolution Approval-Bobby Spinelli/Susie Martinez:** Superintendent, Dr. Torrez made the recommendation to approve the Centinel Bank Corporate Authorization Resolution. Motion was made by President Sanborn, seconded by Member Chavez. Roll call vote was passed-4 yes 0 no.

e) **2018-2019 School Board Resolution Approval-Dr. Torrez:** Superintendent, Dr. Torrez made the recommendation to approve the 2018-2019 School Board Resolution. Motion was made by President Sanborn, seconded by Member Chavez. Roll call vote was passed-4 yes 0 no.

f) **2018-2019 Taos Charter Contract for Services by TMS Approval-Jeremy Jones-** Approved above under item I) a. b.

g) **2018-2019 Taos Charter Transportation Contract Approval-Jeremy Jones:**
Approved above under item I) a. b.

h) **2018-2019 FAEA (Fine Arts) Application Approval-Melissa Sandoval-** Superintendent, Dr. Torrez made the recommendation to approve the 2018-2019 FAFE (Fine Arts) Application. Motion was made by Member Silva, seconded by Secretary Goler. Roll call vote was passed-4 yes- 0 no.

J) Consent Agenda

1. Contracts/ MOU's

- a) 2018-2019 Phaedra Levy-Contract for Video Recordings of TMS Board Meetings-Dr. Torrez
- b) 2018-2019 CES Cooperative Educational Services (Diagnostic Services)-Jim Ivanovich
- c) 2018-2019 Christina Cisneros (TVI for Visually Impaired))-Jim Ivanovich
- d) 2018-2019 Susan J. Consolloy (Physical Therapy)-Jim Ivanovich
- e) 2018-2019 Margeux Hurtado (SLP) Contract-Ivan Ivanovich
- f) 2018-2019 LSG and Associates (Psych/Clinical services for the 2018-2019 schools year)-Jim Ivanovich
- g) 2018-2019 Alyssa Martinez (Diagnostician Services)-Jim Ivanovich
- h) 2018-2019 Suzanne Poirier (Occupational Therapy Services)-Jim Ivanovich
- i) 2018-2019 Carol Maynard. Au.D. (Audiological Therapy Services)-Jim Ivanovich
- j) 2018-2019 Ashley Peterson (Certified O & M Services)-Jim Ivanovich
- k) 2018-2019 Isabel M. Lawrence (Bilingual Speech Services)-Jim Ivanovich
- l) Bianca Belmonte-Sapien-PLC Facilitator Training Contract-Lourdes Cordova
- m) Millennium Learning Specialists-PLC Lesson Planning-Lourdes Cordova
- n) Millennium Learning Specialists-PD on Mathematics & Writing-Melissa Sandoval
- o) Contract-Benito M. Concha-CJ Grace/Rae Lujan

Superintendent, Dr. Torrez made the recommendation to approve the Consent Agenda Contract/ MOU's. Motion was made by President Sanborn, seconded by Member Silva. Roll call vote was passed-4 yes- 0 no.

2. Minutes

- a) May 8, 2018-Regular Board Meeting

President Sanborn made a motion to approve the minutes of May 8, 2018 as presented and also recognized Administrative Assistant, Linda Sanchez for the excellence in the minutes done for May 8, 2018 and once again welcomed her to their team, seconded by Member Chavez. Roll call vote was passed 4 yes-0 no.

K. Upcoming Meetings & Agenda Items

- a) NMSBA Law Conference (Alb)-June 8-9, 2018
- b) Next Special Board Meeting, May 29, 2018 6:00 pm Administration building-After some discussion it was decided to have the meeting on May 29, 2018 @ 4:00 pm at the Administration building
- c) Next Regular Board Meeting, June 19, 2018 6PM-Administration Building-Melissa Sandoval will conduct the meeting of June 19, 2018.

L. Adjournment

Motion to adjourn at 8: 16 pm made by President Sanborn, seconded by Member Silva, motion carried.

SIGNATURE: _____ DATE: _____

ATTEST: _____ DATE: _____

Approved 6/19/18