

MINUTES

Taos Municipal School Board of Education
Regular Board Meeting
Tuesday, September 25, 2018
Administration Bldg, Taos, NM 87571

- A. Call to order-**The regular meeting of the Taos Municipal Schools Board of Education was called to order by President, Sanborn at 6:05 pm.
- B. Roll Call-**Administrative Assistant, Linda Sanchez conducted a roll call. The following members were present: President James Sanborn; Secretary Whitney Goler; Member Dr. David Chavez and Member Jason Silva.

Absent were: Vice President, Mark Flores.

- C. Pledge of Allegiance-**Superintendent Dr. Torrez led the board members and the audience in the Pledge of Allegiance.
- D. Approval of the Agenda-**President Sanborn made a motion to accept the following changes to the agenda-moving I. a) Tempo Inc. update below F. c); moving I. b) Out-of-State Trip for THS Drama & I. c) Out-of-State Trip for TMS Aviation to follow F. a), seconded by Member Chavez. Roll call: President Sanborn-yes, Secretary Goler-yes, Member Chavez-yes, Member Silva-yes. Motion carried.

- E. Student Report-**Aaron Martinez THS representative reported to the board on upcoming events at their school. His report included the following:
- August 25th-First round of THS SAT testing
 - September 22nd-THS Rotary Club along with the Taos Rotary Club had their annual chile challenge to fundraise for Taos County Youth and Local Community Literacy Projects
 - October-Breast Cancer Awareness month
 - October 6th- SAT test
 - October 10th-THS grades are due for the end of first quarter
 - October 12th-Homecoming activities/Theme “Travel Through Time”
 - October 29th-Chapter Officers of Taos High Hosa will attend State Leadership training in Albuquerque to prep for their state leadership conference in February
 - October 31st-Blood drive
- He also reported that the boy’s varsity team has won 10 games out of 11, their next game is on September 29th in Hatch. The board thanked him for his report and for the updates.

F. Presentations

a) Original Oratory Presentation-Amy Lewis
Ms. Lewis a student at THS with Speech & Debate presented the board and audience with her Original Oratory on “Imagination”. The board thanked her for the great presentation and performance. President Sanborn asked that the video be placed on the website.

(I.b.) Out-of-State Trip for Taos High School Drama Student to Denver, CO (12/6-8)
Approval-Saundra Bouchie

Saundra Bouchie, Drama teacher at THS gave a brief update to the board on the trip for the Drama students. She provided information on what has taken place in the past and how it would benefit her students. She stated that this is a Regional Conference with 5,000 attendees. She reported that she will be taking 16 students and 2 chaperones, paperwork for transportation has been requested. All events are held at the Convention Center and hotels are within the area. Dr. Torrez made the recommendation to approve the out of state travel trip for the THS Drama students to

Denver, Co on (12/6-8). Motion was made by Member Silva, seconded by Member Chavez. President Sanborn asked that the students report after they return to the board on their experience. Roll call: President Sanborn-yes, Secretary Goler-yes, Member Chavez-yes, Member Silva-yes. Motion carried.

(I.c.) Out-of-State Trip for Taos Mid-School Aviation to Denver, CO (10/19 from 5:00 am-10:00 pm) Approval-Jackie Graham

Ms. Jackie Graham and 3 of her students requested permission for the Taos Mid-School Aviation students to travel to Denver. They reported that there will be a total of 16 students and 2 sponsors traveling. Dr. Lee will be there to meet them and spend the day at the museum with them. The trip was sponsored by the foundation which will cover all expenses and meals. Dr. Torrez made the recommendation to approve the out of state travel for the Taos Mid-School Aviation to Denver, Co on (10/19 from 5:00 am-10:00 pm). Motion was made by Member Chavez, seconded by Member Silva. President Sanborn asked that the students report after they return to the board on their experience. Roll call: President Sanborn-yes, Secretary Goler-yes, Member Chavez-yes, Member Silva-yes. Motion carried. The board asked that we recognize Dr. Lee and his staff at a board meeting for all the help they have given our students.

b) Status of Special Education Presentation-Lynn Brashar

Ms. Brashar gave the board an update on the status of special education. She reported that her department consists of early childhood; attendance and wellness program, among many other areas that need to be covered. Special Ed department is fully staffed and are working on making sure IEP's are done in a timely manner; checking case loads; identifying assessments for students and checking for all areas of compliance. She updated the board on the mandate of Inclusion for the students in the classrooms which is addressed during the IEP.

c) Procurement Process Presentation-Susie Martinez

Ms. Martinez presented the board with documentation on the procurement process and explained the process she takes in the business office. She will be sending out the procurement process to all staff.

I.a.) Tempo Inc. Update-Ray Vallejos

Mr. Vallejos started off by thanking the Taos School District for allowing him to provide services for the past year. He reported that he continues to work with Mr. Valencia and the custodians on school dude and will continue to get everyone to the same level as far as reporting their progress in school dude. He stated that he will be spending as much time as needed with the school district in ordered to accomplish as much as possible before his contract is up. He reported on the cost savings to the district since he started working with us; work orders that have been completed and the amount of hours that his employees spend in completing work orders for the district. He thanked the board for allowing him to work with us and would like to continue serving the district in the future. President Sanborn did request that Mr. Vallejos give another update in the Spring.

Public Comments *Any interested person may submit data, views, or arguments in writing to the Board on any school related topic. An individual or representative wishing to give public comment shall register prior participating in public comment. Additionally, when registering for public comment, the speaker shall be required to identify the subject matter of their proposed comment when they register. Speakers are allotted three minutes, or an amount otherwise designated by the Board President at the beginning of the meeting. The Board President in his/her sole discretion may shorten/lengthen the comment period time to ensure that the meeting is efficiently and promptly conducted. All speakers are strongly encouraged to abide by all time-limitations, to avoid personal attacks, to utilize all administrative avenues for complaint resolution before bringing issues to the board, and to avoid identifying students or staff in comments, and to present all comments professionally and respectfully. *Persons requiring special assistance or services, such as a sign language interpreter, should call (575) 758-5202 at least three days before the meeting***

No public comments

G. Superintendent's Report- *Dr. Lillian Torrez*

a) Administrator's Reports

Principals, Dr. Gladys Gurule; Ms. Lourdes Cordova; Ms. Renetta Mondragon; Student Nutrition, Ms. Monica Martinez; Human Resources/Transportation, Ms. Esther Winter; Assistant Superintendent, Melissa Sandoval; Cyber Magnet School, Ms. Kate Jensen and Facilities, Mr. Robert Valencia provided the board with updates on each of their school sites. President Sanborn commended the administrators for the good quality of their reports.

b) District Update

Superintendent Dr. Torrez reported that we are focusing on student's data to improve classroom instruction. We are continuing to analyze and have made progress. We are working with PLC. Training with data disaggregation will take place on October 5th district wide. We are doing formative assessments and summative assessments. Dr. Owens is coming to work with the secondary school on data disaggregation. We have Illuminate for the elementary school, second training on short cycle assessment on disaggregation. We have 3 instructional coaches working with teachers, they will be doing a presentation at the next board meeting. Professional development is taking place; principals have implemented a 90-day plan. We are visiting classrooms more, doing observations. working with students and professional development with the teachers. Dr. Torrez stated that everyone is working extremely hard and the district is moving forward.

H. Finance Office – *Ms. Susie Martinez*

1. BAR's- Budget Adjustment Request

- a) 076-000-1819-0013-IB 24132 – RESULTS DRIVEN ACCOUNTABILITY \$44,000
- b) 076-000-1819-0014-IB 27168 – AFTER SCHOOL & ENRICHMENT PROG \$45,000
- c) 076-000-1819-0015-IB 24145 – STRIVING READERS COMP LITERACY PROG \$ 514,000

Superintendent, Dr. Torrez recommended the approval of BAR's. Member Chavez made a motion to approve the BAR's, seconded by Secretary Goler. Roll call: President Sanborn-yes, Secretary Goler-yes, Member Chavez-yes, Member Silva-yes. Motion carried.

2. Financial Report

I. New Business

- a) Tempo Inc. Update-Ray Vallejos

Addressed under Presentations below (F. c.)

- b) Out-of-State Trip for Taos High School Drama Students to Denver, CO (12/6-8)

Approval- Sandra Bouchie

(Moved to Presentations below F. a.) Approved

- c) Out-of-State Trip for Taos Mid-School Aviation to Denver, CO (10/19 from 5:00 am-10:00 pm) **Approval-**Jackie Graham

(Moved to Presentations above F. b.) Approved

- d) Out-of-State Travel for Dr. Torrez to Los Angeles, CA (2/12-2/16) AASA National Conference-**Approval-**Dr. Torrez

President Sanborn made a motion to approve the Out-of-State travel for Dr. Torrez to Los Angeles, CA on (2/12-2/16) AASA National Conference, seconded by Member Chavez. Roll call: President Sanborn-yes, Secretary Goler-yes, Member Chavez-yes, Member Silva-yes. Motion carried.

- e) Policy Advisory No. 158...IKAB-Report Cards/Progress Reports-**(Review)**-Dr. Torrez

f) Policy Advisory No. 159...IKACA-Parent Conferences/IKACA-R- Parent Conferences (Literacy Proficiency Notification and Conference) **(Review)**-Dr. Torrez

g) Policy Advisory No. 160...IKE-Promotion and Retention of Students **(Review)**-Dr. Torrez

- h) Policy Advisory No. 161...IKEB-Acceleration/IKEB-R-Acceleration (**Review**)-Dr. Torrez
- i) Policy Advisory No. 162...IKF-Graduation Requirements (**Review**)-Dr. Torrez
- j) Policy Advisory No. 163...JG-Assignment of Students to Classes and Grade Levels/JG-R-Assignment of Students to Classes and Grade Levels (**Review**)-Dr. Torrez
- k) JH-R (J-1561) Student Absences and Excuses (**Review**)-Lynn Brashar
- l) JHB (J-1650) Truancy (**Review**)-Lynn Brashar
- m) JHB-R (J-1661) Truancy (**Review**)-Lynn Brashar
- n) JHB-EA (J-1681) Truancy (**Review**)-Lynn Brashar
- o) JHB-EB (J-1682) Truancy (**Review**)-Lynn Brashar

Necia Etheridge & Cris Roaque presented a review on the student absences and truancy policies.

J. Consent Agenda

1. Contracts/ MOU's

- a) Contracted Services for Southern Regional Education Board-Melissa Sandoval
- b) Contracted Services for Rebecca Caron-Melissa Sandoval
- c) Contracted Services Taos Youth Ballet (Casandra Romero)-Melissa Sandoval
- d) Contracted Services Debi Taylor-Melissa Sandoval
- e) Contracted Services NM National Board Certified Teacher Network-Melissa Sandoval
- f) 2018-2019 Contract for Grads CHILD CARE Component-Melissa Sandoval
- g) 2018-2019 Contract for Grads INSTRUCTIONAL Component-Melissa Sandoval
- h) Contracted Services for Marvin Kimber Johnson, Consultant-Dr. Torrez
- i) Holy Cross Hospital (MOA)-James Spevacek
- j) Town of Taos (MOA)-James Spevacek
- k) Taos Pueblo Head Start and My 1st School (MOU)-Lynn Brashar
- l) Contracted Services for Imagine Education, Inc.-Melissa Sandoval
- m) Contracted Services (CES)-Melissa Sandoval
- n) Contracted Services Farmhouse Cafe-UNM Educator Micah Roseberry-Dr. Gladys Gurule
- o) Contracted Services Houghton Mifflin Harcourt-CJ Grace

2. Minutes

- a) Approval of Minutes for September 4, 2018

President Sanborn made a motion to approve the Consent Agenda, Contracts/MOU's/MOA's and Minutes, seconded by Member Chavez. Roll call: President Sanborn-yes, Secretary Goler yes, Member Chavez-yes, Member Silva-yes. Motion carried.

K. Upcoming Meetings & Agenda Items

- a) Regular Board Meeting October 9, 2018-Arroyos Del Norte Elementary

L. Adjournment-President Sanborn made a motion to adjourn at 8:44 pm, seconded by Secretary Goler. Motion carried.

SIGNATURE: _____ DATE: _____

ATTEST: _____ DATE: _____

Approved 10/09/2018