

**TAOS MUNICIPAL SCHOOLS BOARD OF EDUCATION OPEN MEETING
RESOLUTION
2017-2018**

WHEREAS, the Taos Board of Education met in regular session at Arroyo del Norte at 6:00 PM on May 9th, 2017 as per law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act requires the Taos Board of Education to determine annually what constitutes reasonable notice of its public meetings;

WHEREAS, Section 10-15-1(C) of the Open Meetings Act requires the Board of Education to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Taos Board of Education that:

1. The first regular meeting of the month shall be held at Central Office, 310 Camino de la Placita, or a Districts school site on the second Tuesday of each month. The second regular meeting of the month will also be held at one of the district school sites on the 3rd or 4th Tuesday of the month, as indicated on the Board of Education Meeting Schedule or meeting notice (unless otherwise indicated).
2. All meetings shall be held each month starting at 6:00 PM (unless indicated otherwise). Executive session will be held at the conclusion of the meeting before adjournment (unless otherwise stated). A proposed agenda will be available during the week before the meeting from the Administrative Assistant whose office is located at 310 Camino de la Placita Taos, New Mexico.
3. Special meetings may be called by the President or a majority of the members upon three (3) days notice.
4. Emergency meetings will be called only under circumstances that demand immediate action to protect the health, safety and property of citizens. The Taos Board of Education will avoid emergency meetings whenever possible. Emergency meetings may be called by the President or a majority of the members upon twenty-four (24) hours notice, unless threats of personal injury, property damage require less notice or substantial financial loss to the district.
5. For the purpose of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and general subject matter to be discussed is sent to newspapers of general circulation in the area. The Administrative Assistant shall also mail or email and or post to website of the written notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

6. For the purpose of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements shall be met by posting a notice in the Central Office Building. The Administrative Assistant shall also provide telephonic notice of those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
7. The Taos Board of Education may close a meeting to the public only if the subject matter of such discussion or action is exempt from the open meeting requirements under Section 10-15-1(H) of the Open Meetings Act.
 - a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Taos Board of Education taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting; and
 - b. If the decision to hold a closed meeting is made when the Board of Education is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subjects to be discussed, is given to the members and to the general public; and
 - c. Except as provided in Section 10-15-1(H), any action taken as a result of discussion in a closed meeting shall be made by vote of the Taos Board of Education in an open public meeting.

Passed by the Board of Education this 9th of May 2017.



Board President

for: Pres. Sanborn



Board Secretary